Argyle Community Trust
Home Park, Plymouth, PL2 3DQ

Activator Officer

Argyle Community Trust is looking to recruit an Activator Officer for a fantastic nationwide scheme being led by the English Football League Trust (EFL Trust). The main purpose of the role is to manage the Extra Time Hub scheme and secondary focus on coordinating and delivering the junior disability provisions at the Community Trust. This is an important role which will have a huge impact on the lives of the people you engage with.

The Trust requires a talented individual with proven knowledge and experience of working in disability sports and health programmes development to oversee and lead on the delivery of a new Health and Disability project at the Community Trust. The individual will be able to coordinate and deliver the programmes as set out in the job specification. The post holder will work with the Health and Disability Manager in delivering the operation of the Health and Disability remit ensuring growth and retention for all of our programmes.

The programme development of the junior disability provisions will include: working with schools to offer activities, overseeing and delivering on the junior ability counts programme and leading on the disability school holiday provisions. The individual will also work as the 'Activator' for the Extra Time Hubs at the Trust with the purpose of actively encouraging and facilitating people of retirement age to meet, socialise and adopt active healthy lifestyles.

The post holder will work closely with the Health and Disability Manager to ensure the project evolves and to track progress. The post holder will also be responsible for liaising with key partners, managing partnerships, reporting internally and externally on programmes and supporting other aspects of the Health and Disability remit. The candidate must have a good in-depth knowledge of the barriers to participation, health and sports development concerning children with a disability and people of a retirement age. Previous experience of delivering within a health environment is desirable and delivering a variety of sports coaching including disability programmes is essential.

Argyle Community Trust is an equal opportunities employer and welcome applications from all suitably qualified persons regardless of their race, sex, disability, religion/belief, sexual orientation or age. Argyle Community Trust is committed to safeguarding and promoting the welfare of all participants on our programmes and promotes robust policies to ensure that our staff and volunteers adhere to safe practices. The successful candidate will be subject to undertaking enhanced DBS checks prior to employment.

The post is full time and is offered on a 12 month fixed-term contract
If you can meet the specifications and would like to become part of the Argyle Community Trust team, please complete the application form, electronic version included, with a covering letter which should draw on all relevant aspects of your experience, including paid employment and/or voluntary work and training to demonstrate how your skills, experience and personal qualities match the requirements of this job specification above.

Jason Chapman, Deputy Community Manager
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Closing date for applications: Friday 19th October 2018