

## Safeguarding Policy Statement

**Because of the nature of the work undertaken by Plymouth Argyle Community Trust (ACT), it is required by law to have in place robust safeguarding policies and procedures to ensure the protection of children, young people and adults at risk. To ensure that ACT meets that duty - and as part of a proactive, integrated and consistent approach to safeguarding - the organisation has developed a Safeguarding Handbook.**

### What is safeguarding?

Safeguarding is the action that is taken to promote the welfare of children, young people and adults at risk and protect them from harm. Safeguarding means protecting people from abuse, maltreatment, neglect, harm and/or exploitation. Through ACT setting up and following good safeguarding policies and procedures, it means that children, young people and adults at risk - that come into contact with our organisation - are protected from those that might pose a risk. All organisations that work with (or come into contact with) children, young people and adults at risk are required to have safeguarding policies and procedures to ensure that everyone - regardless of their age, gender, religion or ethnicity - can be protected from harm.

### ACT's Safeguarding Ethos

ACT will always seek to provide protection to any person that receives our services. To this end ACT will provide staff and volunteers with guidance on procedures they should adopt in the event that they suspect a person may be experiencing, or be at risk of, harm. ACT believes that no one should ever experience abuse of any kind. ACT has a responsibility to promote the welfare of all children, young people and adults at risk to keep them safe. ACT is committed to work in a way that protects them. This **Safeguarding Policy Statement** applies to everyone that comes into contact with ACT - including as applicable - the Board of Directors & Executive Team, Senior Managers, Staff, Agency Staff, Contractors, Suppliers, Volunteers, Students on work experience, as well as anyone else working on behalf of ACT. This policy also applies to any other person that engages with the work of ACT and includes parents, carers, families and other visitors to ACT premises.

### Safeguarding at ACT

ACT places the safeguarding of children, young people and adults at risk as its prime focus and has developed full safeguarding policies and procedures. To underpin the approach, ACT ensures all of its management team, staff members and volunteers have been fully trained in safeguarding to enable the organisation to live and breathe its approach. **In developing ACT's safeguarding policies and procedures, the organisation has adopted the following three-part safeguarding strategy which focuses on:**

#### 1. Getting the right people involved with ACT

**This is achieved through adherence to ACT's Safer Recruitment Policies and Procedures.**

#### 2. Creating a safe environment for children, young people & adults at risk

**This is achieved by providing all required safeguarding training, support and best practice advice; and further guidance by the effective communication of ACT's Codes of Conduct.**

#### 3. Promoting clear systems to deal with any safeguarding concerns

**This is achieved through implementation of all ACT's policies and procedures relating to safeguarding.**

**A full copy of ACT's Safeguarding Handbook is available by speaking with (or contacting) the ACT person responsible for safeguarding.**

**Any person with a safeguarding concern or complaint - or who requires safeguarding support and advice - should not hesitate to contact the appropriate member of ACT's designated Safeguarding Team as detailed on the following page...**

## ACT's Internal Safeguarding Contacts

Board Safeguarding Lead		
Name	Steve Brownlow	
Job Title	Supt. Devon and Cornwall Police	
Telephone Contact	Landline: 01579 325436	Mobile: 07736 084424
Email	<a href="mailto:steven.brownlow1@devonandcornwall.pnn.police.uk">steven.brownlow1@devonandcornwall.pnn.police.uk</a>	

Senior Safeguarding Manager		
Name	Mark Lovell	
Job Title	Chief Executive Officer	
Telephone Contact	Landline: 01752 562561	Mobile: 07515 753627
Email	<a href="mailto:mark.lovell@pafc.co.uk">mark.lovell@pafc.co.uk</a>	

Designated Safeguarding Officer & Nominated Manager for Adults		
Name	Alison Lowman	
Job Title	Designated Safeguarding Officer	
Telephone Contact	Landline: 01752 562561	Mobile: 07836 675079
Email	<a href="mailto:alison@argylecommunitytrust.co.uk">alison@argylecommunitytrust.co.uk</a>	

Deputy Designated Safeguarding Officers (DDSO)				
Name	Kayleigh Clark	Mike Foley	Will Hickey	Ryan Le Doux Lucas
Job Title	DDSO Children 0-15 Years	DDSO Young People 16-19 Years	DDSO Adults 20+	DDSO Women & Girls' Teams
Email	<a href="mailto:kayleigh.clark@pafc.co.uk">kayleigh.clark@pafc.co.uk</a>	<a href="mailto:mike.foley@pafc.co.uk">mike.foley@pafc.co.uk</a>	<a href="mailto:will.hickey@pafc.co.uk">will.hickey@pafc.co.uk</a>	<a href="mailto:ryan.le-doux-lucas@pafc.co.uk">ryan.le-doux-lucas@pafc.co.uk</a>

E-Safety Coordinator	
Name	Andrew Bradford
Job Title	IT and Data Protection Manager
Telephone Contact	01752 562561
Email	<a href="mailto:andrew.bradford@pafc.co.uk">andrew.bradford@pafc.co.uk</a>

Responsible Person for Health & Safety		
Name	Lewis Coombes	
Job Title	Health & Safety Manager	
Telephone Contact	Landline: 01752 562561	Mobile: 07398 113051
Email	<a href="mailto:alison@argylecommunitytrust.co.uk">alison@argylecommunitytrust.co.uk</a>	

Responsible Person for Data Protection	
Name	Andrew Bradford
Job Title	Data Protection Assistant
Telephone Contact	01752 562561
Email	<a href="mailto:andrew.bradford@pafc.co.uk">andrew.bradford@pafc.co.uk</a>

Anyone with a safeguarding concern - and who would prefer not to speak directly with a member of our safeguarding team - should seek the appropriate support and guidance from the numbers below:

**ACT's Internal Safeguarding Contacts** continued...

Other Useful External Safeguarding Contacts		
Local Police	Crownhill Police Station: Emergency 999 & Non-Emergency 101	
NSPCC Helpline	0808 800 5000 or <a href="mailto:help@nspcc.org.uk">help@nspcc.org.uk</a>	
ChildLine	0800 1111 (or text phone 0800 400 222) or <a href="http://www.childline.org.uk">www.childline.org.uk</a>	
FA Case Management	Urgent: 0800 083 5902	Non-Urgent: <a href="mailto:safeguarding@thefa.com">safeguarding@thefa.com</a>
The EFL	01772 325811	
The EFL Trust	0800 169 1863	