Argyle Community Trust

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Safeguarding Policy Statement

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Because of the nature of the work undertaken by Plymouth Argyle Community Trust (ACT), it is required by law to have in place robust safeguarding policies and procedures to ensure the protection of children, young people and adults at risk. To ensure that ACT meets that duty - and as part of a proactive, integrated and consistent approach to safeguarding - the organisation has developed a Safeguarding Handbook.

What is safeguarding?

Safeguarding is the action that is taken to promote the welfare of children, young people and adults at risk and protect them from harm. Safeguarding means protecting people from abuse, maltreatment, neglect, harm and/or exploitation. Through ACT setting up and following good safeguarding policies and procedures, it means that children, young people and adults at risk - that come into contact with our organisation - are protected from those that might pose a risk. All organisations that work with (or come into contact with) children, young people and adults at risk are required to have safeguarding policies and procedures to ensure that everyone - regardless of their age, gender, religion or ethnicity - can be protected from harm.

ACT's Safeguarding Ethos

ACT will always seek to provide protection to any person that receives our services. To this end ACT will provide staff and volunteers with guidance on procedures they should adopt in the event that they suspect a person may be experiencing, or be at risk of, harm. ACT believes that no one should ever experience abuse of any kind. ACT have a responsibility to promote the welfare of all children, young people and adults at risk to keep them safe. ACT are committed to work in a way that protects them. This **Safeguarding Policy Statement** applies to everyone that comes into contact with ACT - including as applicable - the Board of Directors & Executive Team, Senior Managers, Staff, Agency Staff, Contractors, Suppliers, Volunteers, Students on work experience, as well as anyone else working on behalf of ACT. This policy also applies to any other person that engages with the work of ACT and includes parents, carers, families and other visitors to ACT premises.

Safeguarding at ACT

ACT places the safeguarding of children, young people and adults at risk as its prime focus and has developed full safeguarding policies and procedures. To underpin the approach, ACT ensures all of its management team, staff members and volunteers have been fully trained in safeguarding to enable the organisation to live and breathe its approach. **In developing ACT's safeguarding policies and procedures, the organisation has adopted the following three-part safeguarding strategy which focuses on:**

1. **Getting the right people involved with ACT**
   This is achieved through adherence to ACT's Safer Recruitment Policies and Procedures.
2. **Creating a safe environment for children, young people & adults at risk**
   This is achieved by providing all required safeguarding training, support and best practice advice; and further guidance by the effective communication of ACT's Codes of Conduct.
3. **Promoting clear systems to deal with any safeguarding concerns**
   This is achieved through implementation of all ACT's policies and procedures relating to safeguarding.

A full copy of ACT's Safeguarding Handbook is available by speaking with (or contacting) the ACT person responsible for safeguarding.

Any person with a safeguarding concern or complaint - or who requires safeguarding support and advice - should not hesitate to contact the appropriate member of ACT's designated Safeguarding Team as detailed on the following page...

ACT's Internal Safeguarding Contacts

Board Safeguarding Lead	
Name	**Steve Brownlow**
Job Title	**Police Staff OPSY**
Telephone Contact	**Mobile: 07736 084424**
Email	**steven.brownlow1@devonandcornwall.pnn.police.uk**

Senior Safeguarding Manager		
Name	**Mark Lovell**	
Job Title	**Chief Executive Officer**	
Telephone Contact	**Landline: 01752 562561**	**Mobile: 07515 753627**
Email	**mark.lovell@pafc.co.uk**	

Designated Safeguarding Officer & Nominated Manager for Adults		
Name	**Michelle Ottley**	
Job Title	**Designated Safeguarding Officer**	
Telephone Contact	**Landline: 01752 562561**	**Mobile: 07398 113067**
Email	**michelle.ottley@pafc.co.uk**	

Deputy Designated Safeguarding Officer (DDSO)	
Name	**Mike Foley**
Job Title	**DDSO**
Email	**mike.foley@ pafc.co.uk**

Online Safety Coordinator	
Name	**Oliver Mulcahy**
Job Title	**IT and Data Protection Manager**
Telephone Contact	**01752 562561**
Email	**oliver.mulcahy@pafc.co.uk**

Responsible Person for Health & Safety		
Name	**Tom Collier**	
Job Title	**Health & Safety Manager**	
Telephone Contact	**Landline: 01752 562561**	**Mobile: 07398 113051**
Email	**tom.collier@argylecommunitytrust.co.uk**	

Responsible Person for Data Protection	
Name	**Oliver Mulcahy**
Job Title	**IT and Data Protection Manager**
Telephone Contact	**01752 562561**
Email	**oliver.mulcahy@pafc.co.uk**

Anyone with a safeguarding concern - and who would prefer not to speak directly with a member of our safeguarding team - should seek the appropriate support and guidance from the numbers below:

ACT's Internal Safeguarding Contacts continued...

Other Useful External Safeguarding Contacts		
Local Police	**Crownhill Police Station: Emergency 999 & Non-Emergency 101**	
NSPCC Helpline	**0808 800 5000 or help@nspcc.org.uk**	
ChildLine	**0800 1111 (or text phone 0800 400 222) or www.childline.org.uk**	
FA Case Management	**Urgent: 0800 083 5902**	**Non-Urgent: safeguarding@thefa.com**
The EFL	**01772 325811**	
The EFL Trust	**0800 169 1863**	